

University Curriculum Review Committee Meeting Minutes: May 8, 2024

Members Present: Carol Van Der Karr, Kate Polasek, Nancy Diller, Pam Schroeder, Michelle Kent-Landes, Jacob Hall, Kenneth Goward, Vince DeTuri, Eileen Gravani, Christopher Ortega, Kim Rombach, Alexis Blavos*

Members Absent: Eunyoung Jung, Karen Davis, Jennifer Martin Tse, Jennifer Parker

*Asynchronous feedback and participation

Topic	Comments	Action
Approval of Minutes	Minutes approved from April 24, 2024	Approved
Old Business: None		
New Business:		
Overview of IGS proposals	<p>Although not at UCRC's level of review yet, Carol Van Der Karr kindly requested the committee to review the new Integrated Studies program proposal and associated 7 new courses. The program is being developed as part of SUNY Cortland's approved funding from SUNY's Transformation Fund. If the proposals receive pre-approval from the committee, we can move the program forward to SUNY during the summer.</p> <p>Carol Van Der Karr provided an overview of the Integrated Studies program, discussed the rationale for the program, and differentiated the program from selected studies. Carol also presented how the program was designed to incorporate a multidisciplinary perspective on a core set of outcomes.</p>	
IGS 300 – Introduction to Integrated Studies (new course)	Revise IGS pre-requisite restriction to sophomore status.	Approved Motion by Kate Polasek, Seconded by Jacob Hall

	For all syllabi in the program: Add 607 area to the Learning Center phone number. Revise GPA and grading scale.	
IGS 325 – Computer Applications for Professional Effectiveness (new course)	<p>Concern that this does not look like a 300-level course based on the proposed syllabus. Discussion of whether it should be a 200-level course instead or whether rubrics should be added to clarify the depth of expectations for assignments.</p> <p>Revise SLO from “demonstrate” to “apply”. Modify “utilize” to “justify” in SLO 3.</p> <p>Split the 40% for application and presentation to clarify how many points are being allocated to each.</p>	Approved Motion by Kate Polasek, Seconded by Michelle Kent-Landes
IGS 330 – The Nature of Inquiry (new course)	Add sophomore restriction as a pre-requisite. Revise SLO 6 to “use”	Approved Motion by Jacob Hall, Seconded by Kate Polasek
IGS 340 – Professional Communications (new course)	Add a composition course (e.g., CPN 101) as pre-requisite for this course.	Approved Motion by Jacob Hall, Seconded by Michelle Kent-Landes
IGS 400 – Diversity, Equity and Inclusion in the Workplace (new course)	Separate SLO 1 into 2 learning outcomes.	Approved Motion by Carol Van Der Karr, Seconded by Kate Polasek
IGS 425 – Leadership, Ethics and Decision-Making (new course)	Need to double check whether the course should be restricted to those outside the econ major.	Approved Motion by Kenneth Goward, Seconded by Kate Polasek
IGS 480 – Integrated Studies Senior Seminar (new course)	Remove SLO 1.	Approved Motion by Jacob Hall, Seconded by Kate Polasek
Integrate Studies (Program Proposal)	<p>Curriculum Proposals – Integrated Studies</p> <p>On the curriculum map, add / to the IGS 325 level, and remove the list of applications.</p>	Approved Motion by Kate Polasek, Seconded by Jacob Hall
ATS 215 – Figure Drawing (course alteration)		Approved Motion by Jacob Hall, Seconded by Kate Polasek
Meeting adjourned at 4:19		Approved